

OFFICER DECISION NOTICE



Reading
Borough Council
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This notice is to be used for the following types of officer decisions. (Select one option).

A. Decisions taken by officers under a specific express delegation from Council or a Committee.

B. Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over £100,000 which materially affects that relevant local government body's financial position.

1. Title of decision:	Digital Transformation Strategy - Delivery Update
2. Date of the decision:	06 February 2023
3. The decision maker:	Charlie Stewart, Executive Director of Resources

4. Decision details:

Recommend the award of digital transformation delivery programme to PWC as the highest scoring bidder following a mini competition via the crown commercial service RM6187 Management Consultancy Framework Three (MCF3) Lot 2.

5. Reasons for the decision:

To award a 48-month contract to PWC – anticipated to run from 20 February 2023 to 19 February 2027 (subject to satisfactory conclusion of the 10-day standstill period and finalisation of contract signature).

6. Alternative options considered (if any) and rejected:

No further options have been considered.

7. List of open Background Papers:

There are no unpublished background papers which are material to the preparation of this Officer Decision Notice.

8. List of confidential or exempt Background Papers:

There are none.

9. Any other matters taken into consideration:

Legitimate expectation of consultation

Procedural requirements

Public Health implications

Environmental or Climate Change

Health and Safety

Risk Management implications

Transparency of Information (FOI etc)

Privacy Impact Assessments

Human Rights Act Duties

Equality Impact Assessment

<input type="checkbox"/> Corporate Parenting	<input type="checkbox"/> Community Safety
<input type="checkbox"/> Regulatory duties	<input type="checkbox"/> EU withdrawal
<input type="checkbox"/> Armed Forces Covenant	<input type="checkbox"/> Other
Details of the matters taken into account: There are none.	

10. Legal considerations
11. Financial considerations Award of this contract has been made after a mini competition and an establishment of value for money following procurement guidelines.
12. Internal consultations The Director of Finance was consulted about the budget position on 8 November 2023.

Sections 13- 18: To be completed only for Decision A (express delegation from a Committee)	
13. The name of the Committee:	Policy Committee
14. Date of the meeting:	31 October 2022
15. Minute number:	34(3)
16. The delegation given by Committee:	That the Executive Director of Resources, in consultation with the Lead Councillor for Corporate Services and Resources and the Chief Digital & Information Officer, be authorised to award a framework contract for a Digital Transformation Partner, with the maximum contract value set out in the Appendix to the report, noting that each work package called off would be subject to individual approval to confirm affordability and value for money.
17. The name of any member of the committee who declared a conflict of interest in relation to the decision:	None
18. Any councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.	Lead Councillor for Corporate Services and Resources and the Chief Digital & Information Officer